

Council Meeting
Place: Town Office Council Chambers
Date: September 12th, 2023
Time: 6:30pm

<p>Present</p>	<p>Mayor Fred Laing Deputy Mayor Sheralyn Rumbolt Councillor Victor Major Councillor Jeffrey Reid Councillor George Tucker Councillor Stephen Wheeler Town Clerk Manager Glenda Hynes Asst. Town Clerk April Crocker</p> <p>Absent: Councillor Michael Walsh</p>
<p>Outside Attendee</p>	<p>NIL</p>
<p>Meeting Called to order at 6:30pm</p>	<p>By: Mayor Laing</p>
<p>Adoption of Agenda</p> <p><u>Motion 2023-163</u> Reid/Wheeler</p>	<p>Be it resolved that the agenda be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p>Adoption of Minutes</p> <p><u>Motion 2023-164</u> Rumbolt/Reid</p>	<p>Regular Council meeting August 8th, 2023. No errors or omissions.</p> <p>Be it resolved that the minutes from the Regular Council meeting, August 8th, 2023 be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p>Business Arising</p> <p><u>Motion 2023-165</u> Reid/Wheeler</p>	<p>Be it resolved that Council agrees to ratify their previous decision to forward legal documents received to the Town Lawyer Jim Goudie. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><i>Councillor Wheeler declared himself a conflict for the next item on the agenda.</i></p> <p>Hiscock's Lane Update – The Town Clerk Manager sent out letters to the three property owners regarding the condition of the road. Two of the three property owners have responded. Contractor is currently working on the road. Once the road is complete Public Works will complete a site visit</p>

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<p><u>Motion 2023-166</u> Major/Wheeler</p> <p><u>Motion 2023-167</u> Rumbolt/Reid</p>	<p><u>Lift Station Project</u> Town Clerk Manager gave an update on the project. A new location will have to be determined for the installation of a new lift station on Jenniex Lane. The location they are suggesting is private property. The property owner is willing to allow the Town to use a portion of their property.</p> <p>Be it resolved that Council agrees to proceed with engaging the Town Lawyer Jim Goudie to complete legal documents in order for the Town to obtain an easement on private property for the installation of a lift station on Jenniex Lane. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p>Be it resolved that Council agrees to complete ditching and install a culvert on Harbourview Drive to eliminate water issues. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p>Financial Report</p> <p><u>Motion 2023-168</u> Tucker/Wheeler</p> <p><u>Motion 2023-169</u> Wheeler/Reid</p> <p><u>Motion 2023-170</u> Reid/Tucker</p> <p><u>Motion 2023-171</u> Major/Rumbolt</p>	<p>Be it resolved that approval be given to pay the invoice list # 1. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><i>Mayor Laing passed the meeting over to Deputy Mayor Rumbolt.</i></p> <p>Be it resolved that approval be given to pay the invoice list # 2. All in Favor. Carried. (Rumbolt, Major, Reid, Tucker, Wheeler) Mayor Laing did not vote due to conflict of interest.</p> <p><i>Mayor Laing returned to chairing the meeting.</i></p> <p>Be it resolved that approval be given to pay the invoice list # 3. All in Favor. Carried. (Laing, Major, Reid, Tucker, Wheeler) Deputy Mayor Rumbolt did not vote due to conflict of interest.</p> <p><u>Bugden's Holdings Request – Taxation</u> The Town Clerk Manager received four responses from other Municipalities who have subdivisions and none of them charge property taxes until the lots are sold.</p> <p>Be it resolved that Council agrees to eliminate property taxes on Bugden's Holdings subdivision at Holland Drive until lots are sold. As each lot is sold a \$1000.00 levy will be charged on each one. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>

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	<p><u>197 Main Street</u> Property owners are experiencing water issues and they determined that a portion of their weeping tile had been removed while contractors were replacing culverts on Main Street. Pictures were provided. Council agrees to forward the pictures off to Dept. of Transportation.</p> <p><u>Speed Signs</u> Town Clerk Manager received two quotes for signs</p> <p>Western Signs- 24x30 Max 30km = \$88.20 12X24 Strictly enforced = \$49.10 24x24 Crosswalk - \$81.20</p> <p>Northern Signs – 24x30 = \$70.10 12x24 = \$45.50 24x24 = \$59.40</p>
<p><u>Motion 2023-172</u> Reid/Rumbolt</p>	<p>Be it resolved that Council agrees to purchase three signs from Northern Sign Services. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
	<p><u>Trail Project</u> An amendment to the original proposal has been submitted for additional funding to help with signage on the new community trail. The Town was originally going to be asked for an additional \$5000.00 however, \$2500.00 have been donated towards that amount. The Town received \$2500.00 from GMIST for hosting the Activate Community Day.</p>
<p><u>Motion 2023-173</u> Tucker/Reid</p>	<p>Be it resolved that Council agrees to contribute \$2500.00 towards the trail project. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker) Councillor Wheeler did not vote due to conflict of interest.</p>
<p><u>Motion 2023-174</u> Rumbolt/Wheeler</p>	<p>Be it resolved that Council agrees to donate \$200.00 to Gros Morne Academy annually. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p>Council would also like to help with the breakfast program on Tuesday mornings while the Town Office is closed to the public. Office staff will check with the school.</p> <p>PMA Core Virtual training – already motioned in previous meeting, dates were changed from September 28th to September 22nd.</p>

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<p><u>Motion 2023-175</u> Reid/Rumbolt</p>	<p>Be it resolved that Council approves the Commissioner of Oaths application for the Town Clerk Manager. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p><u>Motion 2023-176</u> Reid/Rumbolt</p>	<p>Be it resolved that Council approves the Fit for work application for the Town Clerk Manager. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p><u>Motion 2023-177</u> Wheeler/Rumbolt</p>	<p>Be it resolved that Council agrees to purchase the shingles to complete the roof at the Chlorination plant. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p><u>Motion 2023-178</u> Wheeler/Rumbolt</p>	<p>Be it resolved that Council agrees to send the Town Clerk Manager & Asst. Town Clerk to the PMA Fall Forum in Gander on October 19-20, 2023. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p><u>Motion 2023-179</u> Tucker/Rumbolt</p>	<p>Be it resolved that Council approves the Bank Transfer from Main Account to Capital Works Account for funds received for the Lift Stations project. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><u>Cruise Ship Security</u> There are two officers and one of them is in charge of all the documentation And contacts with the Town office and Transport Canada. They have been paid the same wage of \$15.00 per hour for many years. Every year there is an increase of cruise ships with more responsibility. The Cruise ships pay \$1000.00 security fee for each ship.</p>
<p><u>Motion 2023-180</u> Rumbolt/Wheeler</p>	<p>Be it resolved that Council agrees to increase the wage of the cruise ship Marine Facility officers, lead officer wage to \$20.00 per hour and the second officer to \$18.00 per hour. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p><u>Motion 2023-181</u> Rumbolt/Reid</p>	<p>Be it resolved that Council agrees to submit three 2024-2025 Municipal Infrastructure applications; 1) to install an overflow station in the area of 63 Neddies Harbour Road 2) Hiscock's Lane – New water/sewer lines & pavement 3) Bugden's Cove Road – New water/sewer lines & pavement. All in Favor. Carried. (Laing, Rumbolt Reid, Major, Walsh, Tucker)</p>
<p>Correspondence</p>	<p><i>Mayor Laing declared himself a conflict for the next topic on the agenda and passed the meeting over to Deputy Mayor Rumbolt to chair.</i></p>

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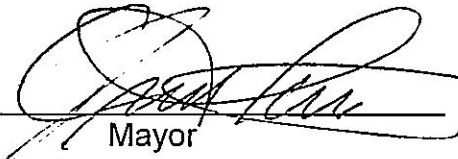
<p><u>Motion 2023-182</u> Reid/Rumbolt</p>	<p><u>Rezoning Request – 88 Wild Cove Road</u> The Property owner would like to change the zoning from Rural & Resource to Mixed Development. The Town Planner advised that no changes can be completed until the road is brought up to standards and publicly maintained.</p> <p><i>Deputy Mayor Rumbolt passed the meeting back to Mayor Laing to chair.</i></p> <p>Be it resolved that Council agrees to provide a support letter to the Gros Morne Regional Arena for the Community Collaboration Grant that will help the arena purchase aging equipment. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><u>Letter of Resignation</u> Fire Chief Adam Paisley provided a letter of resignation to Council advising that he would be stepping down as Fire Chief effective immediately. Agreed we would send a Thank you letter to Adam for all of his hard work and dedication as Fire Chief over the last four years.</p>
<p>Applications/Proposals for Development</p> <p><u>Motion 2023-183</u> Major/Wheeler</p> <p><u>Motion 2023-184</u> Tucker/Reid</p> <p><u>Motion 2023-185</u> Rumbolt/Reid</p>	<p><i>Councillor Tucker declared himself a conflict for the next topic on agenda.</i></p> <p><u>51 Wild Cove Road- Canopy Add on</u> A drawing of the addition was provided. There are concerns of how this fits within the Heritage regulations. The Property owner also inquired about having hydro services connected to the boathouse.</p> <p>Be it resolved that Council approves the application from 51 Wild Cove Road for a canopy roof addition. (Major & Laing in Favor and Rumbolt, Wheeler, Reid against). Motion defeated.</p> <p><u>15 Circular Drive – Addition to House</u> Lands Committee completed a site visit</p> <p>Be it resolved that Council approves the application from 15 Circular Drive for an addition to existing house. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><u>6 Hiscock' Lane – Prefab Shed</u> Lands Committee completed a site visit</p> <p>Be it resolved that Council approves the application from 6 Hiscock's Lane to install a prefab shed on property. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p> <p><i>Councillor Wheeler declared himself a conflict for the next topic on the agenda</i></p>


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<p><u>Motion 2023-186</u> Rumbolt/Tucker</p>	<p style="text-align: center;"><u>Crown Lands Applications – 161599 & 161573</u></p> <p>Be it resolved that Council approves the Crown Lands Application #'s 161599 & 161573 as presented. Council would like to note that the applications being approved are not currently off a public maintained road. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker)</p>
<p>New Business</p> <p><u>Motion 2023-187</u> Reid/Wheeler</p>	<p><u>Affordable Housing Project</u> Mayor Laing – spoke with a developer who was interested in submitting proposal for affordable housing units in Town. Unfortunately the developer is no longer interested in proceeding with the project. Mayor Laing is going to contact people to try and form a board. This would be a board separate from the Town Council however a member of council could sit on the board.</p> <p><u>166 Main Street – Land</u> Town Clerk Manager provided Council with details on where they could access the money and if they decide to get a loan what the rates would be.</p> <p>Be it resolved that Council agrees to engage the Town Lawyer to complete a title search on the land that is directly behind 166 Main Street. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)</p>
<p>Committee Reports</p>	<p>Jenniex House Celebrations – The event was a huge success. Big thank you to everyone who helped. The Jenniex House will be closing for the season on Friday September 15th.</p> <p>Town Garbage Collection – Overall the transition has gone quite smooth and the staff has been doing a great job.</p>
<p>Round Table</p>	<p>Reid – Need to put a call out for volunteers to form a Sports & Recreation Committee. The Fire Dept. Donated two hockey nets to the Community Park.</p> <p>Laing – The Recreation Committee advised him that any money that was left over from the former Recreation committee would be put back into the Community Park.</p>
<p>Privileged Meeting</p>	
<p>Scheduling of next meeting</p>	<p>September 25th, 2023</p>

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Adjournment	
Motion 2023-188 Rumbolt/Wheeler	Be it resolved that the meeting adjourn at 9:15 pm. All in favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Wheeler)
Councillor Notes:	

Signature:  Date: September 26/23
Mayor

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Asst. Town Clerk