

Council Meeting  
Place: Town Office Council Chambers  
Date: February 21th, 2023  
Time: 6:30pm

<b>Present</b>	<p>Mayor Fred Laing Councillor Jeffrey Reid Councillor Victor Major Councillor Michael Walsh Councillor Stephen Wheeler Town Clerk Manager Jennifer Samms Asst. Town Clerk April Crocker</p> <p>Absent: Councillor George Tucker &amp; Deputy Mayor Sheralyn Rumbolt</p>
<b>Outside Attendees</b>	NIL
<b>Meeting Called to order at 6:30pm</b>	By: Mayor Laing
<b>Adoption of Agenda</b>	<p>No Additions or Deletions</p> <p><b>Motion 2032-026 Wheeler/Major</b></p> <p><b>Be it resolved that the agenda be adopted as presented. All in Favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p>
<b>Adoption of Minutes</b>	<p>Regular Council meeting February 7, 2023</p> <p>No errors or omissions.</p> <p><b>Motion 2023-027 Wheeler/Major</b></p> <p><b>Be it resolved that the minutes from the Regular Council meeting, February 7th, 2023 be adopted as presented. All in Favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p>
<b>Business Arising</b>	Resident Request to combine land – there is a crown lands easement between the two pieces of property. Town Clerk Manager to inquire to make sure this easement doesn't block access to surrounding properties.
<b>Financial Report</b>	<p><b>Motion 2023-028 Reid/Wheeler</b></p> <p><b>Be it resolved that approval be given to pay the invoice list (#1). All in Favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p> <p>Workplace Health &amp; Safety Inspection was completed on the Fire Department on Wednesday February 15<sup>th</sup>. There were 3 orders which need to be completed by March 31<sup>st</sup>.</p> <p><b>Motion 2023-029 Wheeler/Walsh</b></p> <p><b>Be it resolved that Council approves the bank transfer (\$500) from Main Account to Fire Truck Account. All in Favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p>

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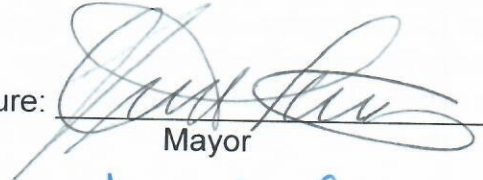
<p><b><u>Motion 2023-030</u></b> <b>Major/Walsh</b></p>	<p><u>Fire Hall Door</u> There have been some issues with the main door and a temporary fix has been completed by Western Locks until the new door arrives and can be installed.</p> <p><u>Town Hall RFQ</u> A draft copy of the RFQ was reviewed with Council and some recommendations were made. RFQ deadline will be March 7<sup>th</sup> @ 4pm.</p> <p><u>Town Truck</u> 2 quotes have been received; Hickman Motors (St. John's) - \$81,968.00 &amp; Dennis GM (Corner Brook) - \$77,500.00. Nothing received from Woodward Motors yet, Town Clerk Manager will follow up with them for the third quote.</p> <p><b>Be it resolved that Council agrees to purchase a new Town Truck once all quotes are received and reviewed. All in Favor. Carried.</b> <i>(Laing, Rumbolt, Reid, Major, Walsh)</i></p>
<p><b><u>Motion 2023-031</u></b> <b>Reid/Wheeler</b></p>	<p><b>Be it resolved that Council agrees to send the Town Clerk Manager &amp; Ast. Town Clerk to the Annual PMA convention in Gander on June 13<sup>th</sup>-15<sup>th</sup>, 2023. All in Favor. Carried.</b> <i>(Laing, Walsh, Reid, Major, Wheeler)</i></p> <p><u>MNL Symposium</u> Is taking place in Gander on May 4-6, 2023. Mayor Laing &amp; Deputy Mayor Rumbolt will attend.</p>
<p><b><u>Motion 2023-032</u></b> <b>Major/Walsh</b></p>	<p><b>Be it resolved that Council approves the annual leave request from the Town Clerk Manager for March 16<sup>th</sup>-28<sup>th</sup>, 2023. All in Favor. Carried.</b> <i>(Laing, Walsh, Reid, Major, Wheeler)</i></p> <p><u>Age-Friendly Community Grant</u> Applications are now being accepted for the building age friendly communities grant through the Department of Municipal &amp; Provincial Affairs of up to \$20,000.00. All grants will be funded at a 90/10 provincial/Municipal ratio. The application deadline is March 3<sup>rd</sup>. Some suggestions would be to purchase benches for areas throughout Town and lighting.</p>
<p><b><u>Motion 2023-033</u></b> <b>Wheeler/Walsh</b></p>	<p><b>Be it resolved that Council agrees to apply for the Building Age-Friendly Communities grant. All in Favor. Carried.</b> <i>(Laing, Walsh, Reid, Major, Wheeler)</i></p>

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<p><b>Correspondence</b></p>	<p><u>GMTRIP</u> Council agrees to move forward with proposed project and a location of interest would be at the lookout point on the new Community trail. <u>Code of Conduct Policy</u> A draft copy of the policy was sent out for Councillors to review. The Policy needs to be adopted at a meeting of Council before March 1<sup>st</sup>. Council, staff &amp; Volunteers need to be trained on the Policy within 90 days. Some Councillors didn't have a chance to review the policy. A special meeting will be held on February 28<sup>th</sup>, 2023.</p> <p><u>Mayor's Forum</u> The meeting that was scheduled for February 23<sup>rd</sup> has been cancelled and will be rescheduled for April.</p>
<p><b>Applications/Proposals for Development</b></p>	<p>280 Main Street – Residential Development – Previous application received and put on hold. This new application is an amendment to the dimensions of the residential building. Application to still on hold at this time.</p>
<p><b>New Business</b></p> <p><u>Motion 2023-034</u> Reid/Walsh</p>	<p><u>Town Forms - Work Orders</u> A new form has been created for all departments to use in order to record any work that is required.</p> <p><b>Be it resolved that Council agrees to adopt the Work Order Form # NP010. All in Favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p>
<p><b>Committee Reports</b></p>	<p>Trails – (Wheeler) Community Trail – The wood harvesters would like to have a meeting with the Committee. Tentatively schedule meeting for March 13<sup>th</sup> @ 6:30pm.</p> <p>Motorized trail – The committee is looking at possible locations that will connect the trail to Town.</p>
<p><b>Round Table</b></p>	<p>NIL</p>
<p><b>Privileged Meeting</b></p>	<p><i>Council went into a privileged meeting @ 8pm to discuss a legal issue.</i></p> <p><i>Council returned to Regular Council meeting @ 8:10pm.</i></p>
<p><b>Scheduling of next meeting</b></p>	<p>March 7<sup>th</sup>, 2023</p>
<p><b>Adjournment</b></p> <p><u>Motion 2023-035</u> Wheeler/Major</p>	<p><b>Be it resolved that the meeting adjourn at 8:30pm. All in favor. Carried. (Laing, Walsh, Reid, Major, Wheeler )</b></p>

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<b>Councillor Notes:</b>	
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Signature:   
Mayor

Date: March 7<sup>th</sup> / 23

Signature:   
Asst. Town Clerk

Date: March 7 / 23