

Council Meeting
 Place: Norris Point Town Hall
 Date: October 5, 2021
 Time: 6:30pm

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| <p>Present</p> | <p>Mayor Fred Laing Deputy Mayor Sheralyn Rumbolt Councillor Victor Major Councillor Jeffrey Reid (Via Zoom) Councillor George Tucker Councillor Michael Walsh Town Clerk Manager Jennifer Samms Asst. Town Clerk April Crocker</p> <p>Absent: Councillor Stephen Wheeler</p> |
| <p>Meeting Called to order at 6:30pm</p> | <p>By: Mayor Fred Laing</p> |
| <p>Adoption of Agenda</p> <p><u>Motion 2021-172</u> Tucker/Major</p> | <p>Addition – Financial (Pump for Lift Station)</p> <p>Be it resolved that the agenda be adopted with addition as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> |
| <p>Adoption of Minutes</p> <p><u>Motion 2021-173</u> Tucker/Rumbolt</p> | <p>Regular Council meeting September 21, 2021</p> <p>No errors or omissions.</p> <p>Be it resolved that the minutes from the Regular Council meeting, September 21st, 2021 be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> |
| <p>Business Arising</p> | <p>Jenniex House Request- A meeting has not been schedule due to conflicting schedules. Councillor Wheeler is out of Town, but a meeting will be scheduled once he returns.</p> <p>9 Harbourview Drive – New Trail The Lands Committee visited the site and gathered some information and pictures. There were no concerns with regards to Hydro wires or water flow. Motion was previously made in principle based on a site visit. Council agrees for property owner to move forward as long as the trail is constructed completely on their property.</p> <p>20A Bugden’s Cove Road – extended garbage/snow clearing services: Town Clerk Manager provided feedback she had received from Municipal Affairs, Insurance Company - Cal Legrow & Stewart Mckelvey - Legal advice.</p> |

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| <p><u>Motion 2021-174</u> Tucker/Major</p> | <p>Samms Lane Property – A letter was delivered to the tenant and property owner along with a letter from Department of Health advising they have two weeks to vacate the property.</p> <p>Be it resolved that Council agrees to sign up for virtual access to the 2021 Municipalities Newfoundland & Labrador Annual General Meeting. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> <p>WRSB – Municipal Enforcement Officer – Council agrees to not proceed with the pilot project as this time.</p> <p>Waste Update – Town Clerk Manager and waste contractor had a zoom meeting with Western Waste Management on September 29th to discuss some of the issues and concerns that have been brought forward with the waste collection. Town Clerk Manager advised that the meeting went well and many of the issues were clarified.</p> |
| <p>Financial Report</p> <p><u>Motion 2021-175</u> Tucker/Major</p> <p><u>Motion 2021- 176</u> Major/Rumbolt</p> <p><u>Motion 2021- 177</u> Rumbolt/Walsh</p> <p><u>Motion 2021- 178</u> Tucker/Rumbolt</p> | <p>Be it resolved that approval be given to pay the invoice list (1). All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> <p>Be it resolved that approval be given to pay the invoice list (2). All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh) <i>Councillor Tucker did not vote due to conflict of interest</i></p> <p>Be it resolved that Council approves the bank transfer \$13,673.79 from the Economic Development Account to the Main Account for the trail project employee wages. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> <p>Be it resolved that Council agrees to have the Town Clerk Manager authorized to become a Commissioner of Oaths. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> <p>Municipal Affairs Audit- Town Clerk Manager updated Council on the recent audit that was completed and provided a list of items that need to be addressed.</p> |

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| <p>Motion 2021- 179 Rumbolt/Walsh</p> | <p>Be it resolved that Council agrees to signoff the agreement between the Town of Norris Point and Tract Consulting Inc. for the Municipal Plan Review Project. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker)</p> <p>Bonne Bay Treehouse & Best Moms – A Decision was made by previous Council to allow these groups to use the Town Hall in kind to offer these programs within Town.</p> <p>Town Hall Funding – Funds need to be dispersed by the end of February. Public works committee to meet and discuss.</p> <p>Pumps for the lift stations – One of the two pumps at the lift station near the Town Hall is damaged, and the backup pump was installed. We received a quote (\$10,738.70) for a repair on the 15hp pump. Council would like to request a quote for a new pump and compare the pricing before making a decision.</p> |
| <p>Correspondence</p> | <p>Municipalities NL – Notice of 2021 AGM Nominations – No one is interested in being nominated at this time.</p> <p>Municipal Assessment Agency – Call for Nominations to sit on the Board. No one is interested at this time.</p> |
| <p>Applications/Proposals for Development</p> | <p><u>280 Main Street – Construct a Cabin</u></p> <p>Application is deferred until more information is obtained.</p> |
| <p>New Business</p> | <p>Multiple property owners beyond the treatment plant have come forward with questions about acquiring services on Hiscock’s Lane. A discussion was held regarding some possible options. Council feels that the residents could partner and develop a plan to present to Council for approval. Town Clerk Manager to send a letter to the residents impacted.</p> <p>Hiscock’s Lane - Resident of 16 Hiscock’s Lane has permission to tie into the main sewer line. They would be responsible for all costs associated with the installation. There are concerns about the grading; by proceeding with the original plan the contractor will have to dig too close to the sewer force main. A site visit with the contractor will be required to determine the course</p> |

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| | of action. |
| Committee Reports | NIL |
| Round Table | Councillor Walsh - How will the town be addressing the requirement for Covid Passports for employees and contractors? Office staff will inquire and bring details to next meeting. |
| Privileged Meeting | NIL |
| Scheduling of next meeting | October 19 th , 2021. |
| Adjournment | |
| <u>Motion 2021-180</u> Major | Be it resolved that the meeting adjourn at 9:15pm. All in favor. Carried. (Laing, Rumbolt, Major, Reid, Walsh, Tucker) |
| Councillor Notes: | |

Signature: 
Mayor

Date: October 21, 2021

Signature: 
Asst. Town Clerk

Date: October 21, 2021