

Council Meeting  
Place: Town Office  
Date: October 15<sup>th</sup>, 2019  
Time: 4:45pm

<p><b>Present</b></p>	<p>Mayor Joseph Reid Deputy Mayor Jocelyn Payne Councillor Caroline Bugden Councillor Rudy Burrige Councillor George Tucker Town Clerk Manager Jennifer Samms</p> <p>Absent: Councillors Victor Major &amp; Eugene Bellows, Asst. Town Clerk April Crocker</p>
<p><b>Public Meeting Called to order at 4:45pm</b></p>	<p>By: Mayor Joseph Reid</p>
<p><b>Outside Attendees</b></p>	<p>Edgar &amp; Sharon Rumbolt</p>
<p><b>Adoption of Agenda</b></p> <p><u>Motion 2019-220</u> Tucker/Bugden</p>	<p><b>Be it resolved that the agenda be adopted as presented. All in Favor. Carried. (Reid, Payne, Burrige, Tucker, Bugden)</b></p>
<p><b>Adoption of Minutes</b></p> <p><u>Motion 2019-221</u> Tucker/Payne</p>	<p><b>Regular Council meeting September 17<sup>th</sup>, 2019.</b></p> <p>No errors or omissions.</p> <p><b>Be it resolved that the minutes from the Regular Council meeting September 17th, 2019 be adopted as presented. All in Favor. Carried. (Reid, Payne, Burrige, Tucker, Bugden)</b></p>
<p><b>Business arising from the minutes</b></p>	<p>Waste Bulk site is closed. Only pest control to be completed and 2018 Audit. Site rehabilitation to be completed by the Provincial Government.</p>
<p><b>Financial Report</b></p> <p><u>Motion 2019-222</u> Bugden/Payne</p> <p><u>Motion 2019-223</u> Bugden/Major</p>	<p><b>Be it resolved that approval be given to pay the invoice list (#1) All in Favor. Carried. (Reid, Payne, Burrige, Tucker, Bugden)</b></p> <p><b>Be it resolved that approval be given to pay the invoice list (#2) All in Favor. Carried. (Reid, Payne, Burrige, Bugden) Councillor Tucker did not vote due to conflict of interest.</b></p>

Council Meeting  
Place: Town Office  
Date: October 15th, 2019

<p><b><u>Motion 2019-224</u></b> <b>Tucker/Bugden</b></p>	<p><b>Be it resolved that approval be given to pay the invoice list (#3) All in Favor. Carried. (Payne, Burridge, Bugden, Tucker)</b> <i>Mayor Reid did not vote due to conflict of interest</i></p> <p>Brief overview of Quarterly Budget Variance Report was presented, copy available for any councillor who would like to review in detail.</p>
<p><b><u>Motion 2019-225</u></b> <b>Bugden/Burridge</b></p>	<p><b>Be it resolved that Council approves the Matched Training Application for travel &amp; registration costs to the Fall Forum in Gander Sept. 18 &amp; 19, 2019 for Town Clerk Manager &amp; Asst. Town Clerk. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p>
<p><b><u>Motion 2019-226</u></b> <b>Bugden/Payne</b></p>	<p><b>Be it resolved that Council motions to send 1 person to the MNL Conference and Premieres Forum. Mayor – Joseph Reid will attend on behalf of Council. We also wish to nominate Mayor Reid to attend the Premier’s Forum. All in Favor. Carried.</b> <i>(Payne, Tucker, Burridge, Bugden)</i></p>
<p><b><u>Motion 2019-227</u></b> <b>Tucker/Bugden</b></p>	<p><b>Be it resolved that Council agrees to pay the Marine Contractors Inc. Invoice # 115849 for \$99,306.34 for the Paving of Harbourview Dr. and Bugden’s Cove Road. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p>
<p><b><u>Motion 2019-228</u></b> <b>Tucker/Payne</b></p>	<p><b>Be it resolved that Council agrees to pay Wood Engineering &amp; Infrastructure Solutions for invoice #'s G410255 (\$12,001.98) &amp; G410274 (\$17,490.47) for engineering costs associated with the Phase 3 Waterline replacement project. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p>Phase 3 project update. Documents were sent to Municipal Affairs to go to tender. Documents are approved for tender but Municipal Affairs does not recommend putting the tender out until spring. Wood Engineering is ready to put out tender.</p>
<p><b><u>Motion 2019-229</u></b> <b>Tucker/Bugden</b></p>	<p><b>Be it resolved that Council put the Phase 3 Project out on tender this fall to get bids for a start date Spring 2020.</b></p> <p><u>Discussion:</u> Municipal Affairs recommends us to not putting it out on tender for costs reasons. Should we proceed or wait?</p> <p><b>2 in favor (Tucker/Bugden)</b> <b>2 against (Payne/Burridge)</b></p>

Council Meeting  
Place: Town Office  
Date: October 15th, 2019

<p><b><u>Motion 2019-230</u></b> Payne/Burridge</p> <p><b><u>Motion 2019-231</u></b> Tucker/Burridge</p> <p><b><u>Motion 2019-232</u></b> Tucker/Bugden</p> <p><b><u>Motion 2019-233</u></b> Bugden/Payne</p>	<p><b>Motion Defeated.</b></p> <p><b>Be it resolved that Council advise Wood Engineering that they would like the tender for the Phase 3 Watermain project to but put out early in the new year. All in favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p><b>Be it resolved that Council agrees to sign off the amendment approved under the Regional Development Fund-Reference # 30-12188-005 for the Lions Club/Seniors building Project from DTCII. The amendment extends the project finish date to March 31, 2020 and provides an extra \$14,006.02 to complete some additions to original project. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p><b>Be it resolved that Council does not agree to become a member of Western Destination Management Organization for 2020 or provide annual financial support of \$500 at this time. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p><b>Be it resolved that Council agrees to donate \$200 to the Gros Morne Academy's Soccer team for the trip to St. John's to play in the Provincial Championships. All in favour. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p>
<p><b>Correspondence</b></p> <p><b><u>Motion 2019-234</u></b> Bugden/Tucker</p>	<p>Tops NL 5269 is looking for a new facility. They currently pay \$10. They are looking to use the Town Hall or downstairs where the Town office used to be. Council would like to know some more details before they make a decision.</p> <p>MNL is looking for municipalities to write letters to the Federal Candidates asking them to show their support for the request to reopen the window for a transitional authorization application under the Wastewater System Effluent Regulations so municipalities with outfalls exceeding the 100m3 threshold can do the work needed to research wastewater system upgrade needs and plan their execution.</p> <p><b>Be it resolved that Council agrees to write a letter to the Federal Candidates asking for their support with MNLs transitional authorization application. All in favour. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p>Municipal Assessment Agency 2018/2019 annual report. Report available for anyone to review or if they would like a copy.</p>

Council Meeting  
Place: Town Office  
Date: October 15th, 2019

**Applications/Proposals  
for Development**

20 Clarke's Lane

Councillor Burrige declared himself a conflict and left the room @ 5:45pm.

Town Clerk/Manager gave a quick update on the status. A stop work order is in place. Would need to remove the stop work order in order to approve any further development. Drainage/grading report is not ready.

Owners of the property have requested that Council consider allowing them to winterize their building, this being exterior work only. They would not be proceeding with any interior construction until all proper permits are in place.

Council feels that until they receive a review from Mary Bishop they are unable to make a decision. Council will call an emergency meeting to discuss when documents are in.

Council asked the owners who were present at the meeting on the status of their drainage/grading report from their engineer.

They do not have a report from SNC Lavalin yet. They are requesting to winterize their building because they didn't touch the eaves or anchor the building when Council gave them the initial permission. They have huge concerns over weather conditions and the current condition of their building.

Existing Foundation Development

Email received from an interested party who is considering purchasing a home in town but the property size does not fit within the Town's current regulations. The condition of the home is a concern and if they were to purchase and need to tear down would they be allowed to rebuild on existing foundation.

There has been a precedent over the years that you would be allowed to build on existing foundation in those circumstances. Council would need to see plans in order to make a final decision. Also any properties within Department of Transportation's right-of-way would require their approval as well.

Mobile Canteen and Vendor Request

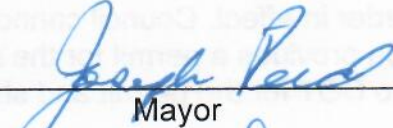
Resident is applying for a permit to operate a Food truck at 278B Main Street. They have obtained permission from the property owner and have had their initial inspection from Service NL for their Food Premises license.

Council Meeting  
Place: Town Office  
Date: October 15th, 2019

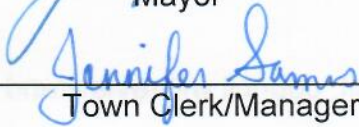
<p><b><u>Motion 2019-235</u></b> <b>Tucker/Bugden</b></p>	<p>Site visit was conducted by committee members of the proposed area. Hyrdo was on site during the visit and said that the vehicle was mobile and the location did not pose a problem. This would be operated by a generator until electricity could be provided to the site.</p> <p>Council questions and concerns were if it was going to move locations, is the vehicle licensed. Does Service NL need to approve. This is a bus and not a parked trailer.</p> <p>Request additional details from applicant and Government Departments.</p> <p><b>Be it resolved that Council will table this request until the next meeting in order to obtain additional details from the applicant and the relevant Government departments. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Bugden)</b></p> <p><u>189 Main Street</u></p> <p>Application received for the removal of a portion of existing garage &amp; to install a new driveway with 2 culverts.</p> <p>Property currently has a stop work order in effect. Council cannot release it until the Department of Transportation provides a permit for the access to the driveway. Resident has applied to DOT for the permit and should receive something soon.</p> <p>Once we receive a copy of DOTs permit, council will review and issue a permit.</p>
<p><b>New Business</b></p>	<p><u>Fire Department</u></p> <p>Resignation received from the Fire Chief. He is moving to pursue a new career.</p> <p>Council feels the Deputy Fire Chief should step up to the position and assign a captain to be Deputy until annual elections. Annual elections should proceed early in the new year.</p> <p><u>Parks Canada</u></p> <p>Parks Canada would like to meet with Council for a follow up from the previous meeting. Upcoming Council meetings will fall on October 29 &amp; November 12. Staff to advise them of those dates.</p>

Council Meeting  
Place: Town Office  
Date: October 15th, 2019

<b>Committee Reports</b>	NIL
<b>Round Table</b>	<u>RH Trail Committee</u> Request for donations for the upkeep of their trail.  Council is unable to donate as funds do not permit at this time.
<b>Scheduling of next meeting</b>	October 29 & November 12, 2019
<b>Adjournment</b>	
<b><u>Motion 2019-236</u> Bugden</b>	<b>Be it resolved that the meeting adjourn at 7:35pm. All in favor. Carried.</b> <i>(Reid, Payne, Burridge, Tucker, Bugden)</i>
<b>Councillor Notes:</b>	

Signature:   
Mayor

Date: October 30, 2019

Signature:   
Town Clerk/Manager

Date: October 30, 2019