

Council Meeting
Place: Norris Point Town Hall
Date: November 16, 2021
Time: 6:30pm

<p>Present</p>	<p>Mayor Fred Laing Deputy Mayor Sheralyn Rumbolt Councillor Jeffrey Reid Councillor George Tucker Councillor Victor Major Councillor Stephen Wheeler Councillor Michael Walsh Town Clerk Manager Jennifer Samms Asst. Town Clerk April Crocker</p>
<p>Meeting Called to order at 6:30pm</p>	<p>By: Mayor Fred Laing</p>
<p>Adoption of Agenda <u>Motion 2021-198</u> Tucker/Reid</p>	<p>Be it resolved that the agenda be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p>
<p>Adoption of Minutes <u>Motion 2021-199</u> Tucker/Major</p>	<p>Regular Council meeting November 2, 2021 No errors or omissions. Be it resolved that the minutes from the Regular Council meeting, November 2, 2021 be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p>
<p>Business Arising</p>	<p><i>Councillor Wheeler declared himself a conflict and left the meeting at 6:35pm for the next topic on the agenda.</i></p> <p>Hiscock's Lane- Septic Approval</p> <p>The residents would like to move forward with installing septic systems, they require conditional approval from the Municipality in order to proceed.. They have an Engineer company hired who will design the system which is a requirement. A discussion was held around the table about the type of systems that could be used as well as a lift station. Previous Council provided letters to residents in that area giving them permission to install septic systems since there are currently no Municipal services readily available in that area. Town Clerk Manager consulted with an environmental officer from the Department of Health to see what the process is and if there would be any issue with these requests. They did not see any issue with this request.</p>

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<p><u>Motion 2021-200</u> Tucker/Rumbolt</p> <p><u>Motion 2021-201</u> Tucker/Wheeler</p>	<p>Council requested that Councillor Wheeler return to the meeting to confirm the process and requirements for the septic system. He returned to the meeting @ 6:50pm and updated Council on the process that the residents are going through since he is one of the property owners.</p> <p><i>Councillor Wheeler left the meeting @ 6:55pm</i></p> <p>Be it resolved that Council approves in principle the request to install septic systems on Hiscock's Lane based on approvals from the necessary Government Departments. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh)</p> <p>20A Bugdens Cove Road – Services A survey was provided for Council to review</p> <p>Be it resolved that Council agrees to deny the request from 20A Bugden's Cove Road for additional services as this road is not a Municipal road, the decision was based on the information collected during consultation with Municipal Affairs, our Insurance Company and Lawyer. (6 in Favor -Rumbolt, Major, Reid, Tucker, Walsh, Wheeler and 1 Against – Laing). Motion Carried.</p>
<p>Financial Report</p> <p><u>Motion 2021-202</u> Major/Reid</p> <p><u>Motion 2021-203</u> Wheeler/Rumbolt</p> <p><u>Motion 2021-204</u> Tucker/Wheeler</p>	<p>Be it resolved that Council agrees to submit the matched training applications for Budget Training, PMA Regional meetings & MNL convention. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p> <p>Be it resolved that approval be given to pay Invoice # 001-G2 from Northbridge General Insurance Corporation for the Insurance Policy deductible. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p> <p>Go Western NL – Request for partnership support of \$500. Council agrees to place on hold until next meeting so Town Clerk Manager can check if there are funds in the budget to cover.</p> <p>Be it resolved that Council agrees to donate \$100.00 to the Gros Morne Kinsmen Club and Norris Point Lions Club annual Christmas parade. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p>

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Rocky Harbour Recreation Committee will be hosting their Annual Seniors Christmas Dinner on Sunday December 5th, 2021. There will be two settings this year to safely accommodate everyone. This year the committee is reaching out to the Town Councils in both Towns for assistance. 11:30am – 2:30 pm and 4:30pm – 7:30pm. Council agrees to help out for the first setting.

Fire Hall Extension project- There have been ongoing issues with lack of communication and delays from the Engineer Company for the past year. Municipal Affairs have given Council the go ahead to proceed with requesting a new Engineer company to oversee the project.

Motion 2021-205
Tucker/Rumbolt

Be it resolved that Council agrees to send a letter to Municipal Affairs requesting permission to terminate the current Engineer Dynamic Engineering and go through the process of hiring a new Engineer for the Fire Department building extension project. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Town Hall Project – A list of materials have been collected and the job can now be put out on tender. The secondary heat source should remain an oil furnace since the generator would not be able to accommodate the heat pumps but could the oil furnace.

Motion 2021-206
Tucker/Walsh

Be it resolved that Council agrees to purchase a new oil furnace for the Town Hall with the Covid Stimulus funding. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Motion 2021-207
Tucker/Reid

Be it resolved that Council agrees to put out a request for quotes to hire an electrician to complete the Town Hall project at an hourly rate. Council will purchase all of the necessary materials to complete the job. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Fire Department funding announcement – the town was successful in receiving funding for 6 radios at a cost of \$4,300.00. This is an 80/20 cost-shared funding, which means the Town would be responsible for paying \$785.00. This will come out of the Fire Departments annual budget.

Municipal Infrastructure Program – deadline has been extended to November 26th, 2021. Lift Stations are priority.

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Motion 2021-208
Reid/Wheeler

Be it resolved that Council agrees to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,054,545.48, for the purpose of the replacement of 3 Lift Stations. Norris Point agrees to provide its share of the cost-shared funding, \$105,454.55, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Norris Point. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Motion 2021-209
Wheeler/Reid

Be it resolved that Council agrees to host the Christmas social for Staff, Fire Department and Firettes same as in previous years. Office. \$25.00 gift cards will be given to each staff member and Fire Department member. Town office will be closed from December 24th to January 2nd for the Holiday Shutdown. The Office will reopen for regular business hours on January 3rd, 2022. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Come Home Year funding – NL Government announced funding for over \$4 million. Grants are intended to assist communities in preparing for Come Home Year celebrations. Council agrees to submit an application.

Phase 3 Watermain Warranty issues – Town Clerk Manger gave an update from the Engineer/Contractor regarding the issues.

Town Plan update – Anna Myers – Tract Consulting planner will be in Town to do a public consultation on December 8th, 2021.

Motion 2021-210
Major/Reid

Be it resolved that approval be given to pay the invoice list (#1) All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

Motion 2021-211
Wheeler/Rumbolt

Be it resolved that approval be given to pay the invoice list (#2) All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler) Councillor Tucker did not vote due to conflict of interest.

Motion 2021-212
Walsh/Rumbolt

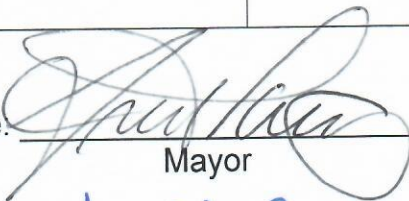
Be it resolved that approval be given to pay the invoice list (#3) All in Favor. Carried. (Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)

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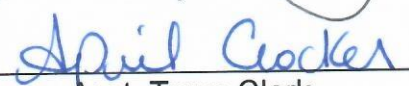
	<p><i>Mayor Laing did not vote due to conflict of interest.</i></p>
<p>Correspondence</p>	<p>Dam Break Flood Mapping for Municipal Water Supply Dams. The Town of Norris Point has been selected to take part in the study.</p> <p>Great Humber Joint Council meeting is being held in Pasadena on Saturday November 27th. Deputy Mayor Rumbolt & Councillor Major will be attending.</p> <p>Resident – Crown Land Town Requirement A resident in Town is applying for a piece property between Hospital Lane & Wild Cove Road. They are unable to access the property from Wild Cove Road as per our current Town Plan regulations. The Town does have a right away off of Hospital Lane however Crown Lands will not approve the application until the Town upgrades the right away to a serviced Road. Town Clerk Manager will contact Crown Lands to get clarity and see if there are any other options.</p> <p>Municipal Assessment Agency Nominations– Council agrees to vote for Amanda Freak (Deer Lake)</p> <p>Complaint received for improper waste disposal – Town Clerk Manager contacted the contractor and was advised that the materials that were left at the site was wood and the property owner where the materials were dropped had burned the wood on bonfire night.</p> <p>Snow Removal Concerns – Pierce’s Lane Public Work Committee along with Maintenance supervisor did a site visit to try and resolve the concerns. Council agrees to meet with the contractor and come up with a solution.</p>
<p>Applications/Proposals for Development</p> <p><u>Motion 2021-213</u> Reid/Wheeler</p>	<p><i>Councillor Tucker declared himself a conflict and left the meeting @ 9:05pm</i></p> <p><u>Crown Lands Application - 158833</u></p> <p>Be it resolved that Council approves the Crown Lands Application 158833. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Tucker, Walsh, Wheeler)</p> <p><u>280 Main Street- Cabin</u></p> <p>Town Clerk Manager will notify property owner to advise that the application is on hold until the issue is resolved.</p>
<p>New Business</p>	<p>Wheeler (Trail Committee) – Provided an overview of the trails in progress. The trail committee is open to new members.</p>

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	<p>Motorized trail between Rocky Hr. & Norris Point – Councillors Wheeler and Reid took a walk through where they think the trail would work best and get some GPS coordinates.</p> <p>James Humber Trail – There has been really good feedback with the work that was completed on the trail.</p>
Committee Reports	NIL
Round Table	NIL
Privileged Meeting	NIL
Scheduling of next meeting	November 30 th , 2021
Adjournment <u>Motion 2021-214</u> Major/Tucker	Be it resolved that the meeting adjourn at 9:25pm. All in favor. Carried. (Laing, Rumbolt, Reid, Tucker, Major, Walsh, Wheeler)
Councillor Notes:	

Signature:  _____
Mayor

Date: November 30/21

Signature:  _____
Asst. Town Clerk

Date: November 30/21