

Council Meeting
Place: Norris Point Town Hall
Date: August 31, 2021
Time: 4:45pm

<p>Present</p>	<p>Mayor Joseph Reid Councillor Victor Major (Arrived @ 5:15pm) Councillor George Tucker Councillor Eugene Bellows Councillor Caroline Bugden Councillor Rudy Burrige Town Clerk Manager Jennifer Samms Asst. Town Clerk April Crocker</p> <p>Absent: Deputy Mayor Jocelyn Payne</p>
<p>Meeting Called to order at 4:45pm</p>	<p>By: Mayor Joseph Reid</p>
<p>Adoption of Agenda</p> <p><u>Motion 2021-139</u> Tucker/Bellows</p>	<p>Addition – New Business (Garbage Collection)</p> <p>Be it resolved that the agenda be adopted with addition as presented. All in Favor. Carried. (Reid, Tucker, Bellows, Bugden, Burrige)</p>
<p>Adoption of Minutes</p> <p><u>Motion 2021-140</u> Bugden/Bellows</p>	<p>Regular Council meeting June 16nd, 2021</p> <p>No errors or omissions.</p> <p>Be it resolved that the minutes from the Regular Council meeting, July 14th, 2021 be adopted as presented. All in Favor. Carried. (Reid, Tucker, Bellows, Bugden, Burrige)</p>
<p>Business Arising</p> <p><u>Motion 2021-141</u> Tucker/Burrige</p> <p><u>Motion 2021-142</u> Tucker/Bugden</p>	<p>James Humber Trail – The trail work has been completed and the workers did a great job. Some additional material could be used on specific sections of the trail and Parks Canada may have some available.</p> <p>Be it resolved that Council agrees to ratify their previous decision to approve the land development application from 157 Main Street. All in Favor. Carried. (Reid, Tucker, Bellows, Bugden, Burrige)</p> <p>Be it resolved that Council agrees to ratify their previous decision for 8 Stone’s Lane to construct a temporary garden shed. All in Favor. Carried. (Reid, Tucker, Bellows, Bugden, Burrige)</p>

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<p><u>Motion 2021-143</u> Bugden/Burridge</p>	<p>Be it resolved that Council agrees to ratify their previous decision for 9 Cottage Lane to allow Town Maintenance staff to oversee the installation of the water & sewer lines on Walsh's Lane's at the expense of the resident. All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p>
<p><u>Motion 2021-144</u> Bugden/Bellows</p>	<p>Be it resolved that Council agrees to ratify their previous decision to hire Brian Companion to do a review of the proposals received from the consultants for the new Town Plan. All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p>
<p><u>Motion 2021-145</u> Tucker/Burridge</p>	<p>Be it resolved that Council agrees to ratify their previous decision to designate Wednesday September 1, 2021 as nomination day, Alternate Returning officer – Darlene Critch and to not have a separate election for Mayor position. All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p>
<p><u>Motion 2021-146</u> Bugden/Burridge</p>	<p>Be it resolved that Council agrees to ratify their previous decision to approve the application from 5 Green Garden Road to construct a garage. All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p>
<p><u>Motion 2021-147</u> Bugden/Tucker</p>	<p>Be it resolved that Council agrees to ratify their previous decision to approve bank transfers; Main Acct to Capital Works account \$171,382.93 & Main Acct. to Capital Works account \$15,891.21. All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p>
<p>Financial Report</p> <p><u>Motion 2021-148</u> Tucker/Burridge</p> <p><u>Motion 2021- 149</u> Bugden/Burridge</p> <p><u>Motion 2021- 150</u> Tucker/Bugden</p>	<p>Be it resolved that approval be given to pay the invoice list (1). All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden, Burridge)</i></p> <p>Be it resolved that approval be given to pay the invoice list (2). All in Favor. Carried. <i>(Reid, Bellows, Bugden, Burridge)</i> <i>Councillor Tucker did not vote due to conflict of interest.</i></p> <p>Be it resolved that approval be given to pay the invoice list (3). All in Favor. Carried. <i>(Reid, Tucker, Bellows, Bugden)</i> <i>Councillor Burridge did not vote due to conflict of interest</i></p>

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Crown Lands – Approval has been granted for the designated parking locations for the new non motorized hiking trail. Copies of applications are on file.

Quarterly budget variance report was given to all councillors for review.

Tax Receivable Summary – Town Clerk Manger gave an update on the outstanding receivable accounts. 97% has been collected to date.

Councillor Major arrived at the meeting 5:15pm.

Gas Tax Amendment – There is an increase of the funding for the Federal Gas Tax of \$36,012.00 for 2021-2022.

Fire Department Extension – Dynamic Engineering were awarded the contract last year. The project has not moved forward, Municipal Affairs have been involved. The Engineer met with the Town & Fire Department late July but no communication since. The project is supposed to be completed by December 31, 2021. Council agrees to wait until Friday then contact Municipal Affairs to see what the next step is to get this project moving.

Motion 2021- 151
Bugden/Bellows

Be it resolved that Council accepts the proposal from Tract Consulting for the new Town Plan. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burr ridge)

Motion 2021- 152
Bugden/Tucker

Be it resolved that Council agrees to charge \$216.00 for water & sewer fees and \$108.00 for each additional unit for all accommodations effective January 2022. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burr ridge)

Motion 2021- 153
Tucker/Burr ridge

Be it resolved that Council agrees to charge Shoal Point RV Park \$216.00 for Water & Sewer services with \$108.00 for each additional site. Also once the common building is approved and connected there would be an additional \$216.00 for services. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burr ridge)

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	<p>Town Maintenance Shed – Maintenance Supervisor is preparing to relocate the maintenance shed from behind the Town Hall to the parking lot across from town office. This would be short term use until funding is available for new town office and maintenance shop.</p>
<p>Correspondence</p>	<p>Resident concerns – Recent Accidents in Town A resident contacted the office with concerns of the recent accidents and excessive speeding within Town. The RCMP has been contacted on numerous occasions with concerns. They have stepped up on the patrolling in the area.</p> <p>Resident concerns -Treatment plant esthetic – A letter was presented to Council from a property owner on Hiscock’s Lane regarding the condition of the treatment plant and if there were any indications of it being removed. Maintenance has spent a lot of time painting and cleaning up the yard that surrounds it this summer. The treatment facility will always remain there until funding is received to construct a new system.</p> <p>Business owner concerns – The condition of Church Lane is in bad shape also they would like a list of all Public Access Roads in Town. The Town only maintains a portion of that lane and to our knowledge in the past it was always maintained by the church. A list of the roads that are maintained by the Town can be provided.</p> <p>Memorial University – Provided the Town with some information regarding their 5 year Strategic Plan.</p> <p>Be it resolved that Council agrees to proclaim the week of September 6-10th, 2021 as FASD Awareness week. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burridge)</p>
<p><u>Motion 2021- 154</u> Bugden/Burridge</p>	
<p>Applications/Proposals for Development</p> <p><u>Motion 2021- 155</u> Major/Tucker</p>	<p><u>Crown Lands Application – 158453 (Boathouse/Wharf)</u></p> <p>Be it resolved that Council approves the crown lands application 158453 for a boathouse and wharf. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burridge)</p>
<p>New Business</p> <p><u>Motion 2021- 156</u> Tucker/Major</p>	<p>Be it resolved that Council agrees to transfer the ownership of the Lions Club Building to the Lions Club. All in Favor. Carried. (Reid, Major, Tucker, Bellows, Bugden, Burridge)</p> <p><i>Councillor Burridge declared himself a conflict and left the Council meeting @6:20pm.</i></p>

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	<p>Garbage Collection – There have been an increase in complaints with garbage collection this summer. Council agrees to meet with contractors to discuss the concerns and review the contract.</p> <p><i>Councillor Burridge returned to the meeting @ 6:35pm</i></p>
Committee Reports	Community Park – Councillor Bugden gave an update on the status of the project.
Round Table	<p>Bellows – Nomination day is tomorrow</p> <p>Reid – Len Wight from the Premiers office came down Friday. He spoke highly of our Town and how well we work with the Government. Some of the concerns that were brought forward were the condition of the Main Road from the Phase 3 waterline replacement project. Crown lands issues & cost of tipping fees. Town Clerk Manager will send an email to the Premiers office outlining these concerns.</p>
Privileged Meeting	NIL
Scheduling of next meeting	September 14 th , 2021
Adjournment	
<u>Motion 2021-157</u> Major	Be it resolved that the meeting adjourn at 6:50pm. All in favor. Carried. <i>(Reid, Major, Tucker, Bellows, Bugden, Burridge)</i>
Councillor Notes:	

Signature: *Joseph Reid*
Mayor

Date: *September 14, 2021*

Signature: *April Crocker*
Asst. Town Clerk

Date: *September 14, 2021*