

Council Meeting  
 Place: Via Teleconference  
 Date: April 21, 2020  
 Time: 6:00pm

<p><b>Present</b></p>	<p>Mayor Joseph Reid          Deputy Mayor Jocelyn Payne          Councillor Victor Major          Councillor Eugene Bellows          Councillor Caroline Bugden          Councillor Rudy Burrige          Councillor George Tucker          Town Clerk Manager Jennifer Samms          Asst. Town Clerk April Crocker</p>
<p><b>Meeting Called to order at 6:00pm</b></p>	<p>By: Mayor Joseph Reid</p>
<p><b>Adoption of Agenda</b></p> <p><b><u>Motion 2020-059</u></b>  <b>Bugden/Payne</b></p>	<p><b>Be it resolved that the agenda be adopted as presented. All in Favor. Carried.</b> <i>(Reid, Payne, Burrige, Tucker, Major, Bellows, Bugden)</i></p>
<p><b>Adoption of Minutes</b></p> <p><b><u>Motion 2020-060</u></b>  <b>Tucker/Major</b></p>	<p><b>Regular Council meeting April 7, 2020</b></p> <p>No errors or omissions.</p> <p><b>Be it resolved that the minutes from the Regular Council meeting April 7<sup>th</sup>, 2020 be adopted as presented. All in Favor. Carried.</b>  <i>(Reid, Payne, Burrige, Tucker, Major, Bellows, Bugden)</i></p>
<p><b>Business Arising from the Minutes</b></p>	<p>Smart Valve – Maintenance Supervisor recommended not purchasing a second hand system, unsure of the condition and remaining life of the smart valve.</p>
<p><b>Financial Report</b></p> <p><b><u>Motion 2020-061</u></b>  <b>Tucker/Payne</b></p> <p><b><u>Motion 2020-062</u></b>  <b>Bugden/Burrige</b></p>	<p><b>Be it resolved that approval be given to pay the invoice list (#1) All in Favor. Carried.</b> <i>(Reid, Bugden, Payne, Bellows, Major, Tucker, Burrige)</i></p> <p><b>Be it resolved that approval be given to pay the invoice list (#2) All in Favor. Carried.</b> <i>(Reid, Bugden, Payne, Bellows, Major, Burrige)</i>  <i>Councillor Tucker did not vote due to conflict of interest.</i></p>

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*Deputy Mayor Payne took over chairing the meeting.*

**Motion 2020-063**  
**Bugden/Burridge**

**Be it resolved that approval be given to pay the invoice list (#3) All in Favor. Carried.** *(Bugden, Payne, Bellows, Major, Burridge, Tucker)*  
*Mayor Reid did not vote due to conflict of interest*

*Mayor Reid returned to chairing the meeting*

**Motion 2020-064**  
**Tucker/Payne**

**Be it resolved that Council approves the Bank Transfer (\$21,409.82) from the Main Account into the Economic Development, funds received for the Lions Club project. All in Favor. Carried.** *(Reid, Payne, Burridge, Tucker, Major, Bellows, Bugden)*

**Motion 2020-065**  
**Bugden/Bellows**

**Be it resolved to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated April 23, 2020 to complete the Fire Hall Extension, Project No. 17-MCW-21-00033 for \$195,845. The Town of Norris Point agrees to provide \$71,040 in funding for this project and authorizes the Mayor and Town Clerk Manager to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Norris Point. All in Favor. Carried.** *(Reid, Payne, Burridge, Tucker, Major, Bellows, Bugden)*

Department of Transportation Paving Projects – As per the 2020-21 Provincial Roads Projects listing on the Government website; there will be several sections of road leading into Town and within Town that are scheduled to be paved.

Main Street Waterline Project Phase 3 – The project has been put out on tender and construction will move forward as long as the Contractors have everything in place to comply with Government Covid- 19 requirements.

*Business Requests – no operations for 2020.*

**Motion 2020-066**  
**Tucker/Bugden**

**Be it resolved that Council agrees to delete the home based business located @ 220 Main Street from the system and credit the 2020 business tax to their account. The business will no longer be operating. All in Favor. Carried.** *(Reid, Payne, Burridge, Tucker, Major, Bellows, Bugden)*

**Motion 2020-067**  
**Tucker/Major**

**Be it resolved that Council agrees to credit the business tax for 263 Main Street (Tides Inn Harbourside building) for 2020 taxation year, this building will not be operating as a business this year. All in Favor.** *(Reid, Burridge, Tucker, Major, Bellows, Bugden)*  
*Deputy Mayor Payne did not vote due to conflict of interest.*

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<p><b>Correspondence</b></p>	<p>Hospitality NL Business relief – An email was received from Hospitality NL requesting Norris Point, address relief for commercial and business properties as it relates to property and water taxes, interest and penalties.</p> <p>Ian Stone also sent in an email regarding Tourism businesses across the province not paying their business taxes to their Municipalities.</p> <p>Response: Council agrees to send a formal letter to MNL &amp; MP representatives with concerns around our businesses and their struggles this upcoming Tourist season.</p> <p><b>Municipal Affairs - Building Permits</b> Town clerk Manager spoke with the Regional Manager in Corner Brook about the issuing permits during Covid-19, and they advised her that regular business of Council should continue therefore that includes issuing building permits or general repairs permits. It would be up to the Contractor and the individual to ensure social distancing. The contractors may contact their Health Authority and Occupational Health and Safety for further direction.</p> <p><b>Town Cleanup &amp; Transfer Site Closure</b> – An email was received from a resident wondering how they can dispose of their bulk garbage from property with the transfer site closed. Will the Town be completing a clean-up for individual residences as they have done in previous years?</p> <p>Response: Council will continue to monitor the situation for further updates on the site closure, as of now we will not be having a Town Clean up for residential pick-up because of the costs associated.</p> <p><b>Clarke’s Lane Resident Concerns</b> – There are still concerns from the neighbouring property owners who have been affected by the development. Concerns of the construction of the swale, and concerns of the distance between the property boundary and the overhanging balcony.</p> <p>Response: Council agrees to go visit the development site for a visit to see if everything that has been completed meets Councils requirements.</p>
<p><b>Applications/Proposals for Development</b></p>	<p><i>4 Stone’s Lane – Development</i></p> <p>Property owner would like to install a breakwater, dock and placement of nautical items. Also looking to construct a small building on the property. Size and stability of the property is a concern for the building.</p> <p>Council agrees to place on hold until a site visit is completed and more research is completed regarding how the development fits within our town.</p>

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<p><b><u>Motion 2020-068</u></b> <b>Tucker/Bellows</b></p>	<p>regulations.</p> <p>14 Stone's Lane- Construct a Wharf &amp; Deck</p> <p><b>Be it resolved that Council approves in principle the application for 14 Stone's Lane to construct a Wharf &amp; Deck based on approvals from Government Departments and advertisement for public input. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Major, Bellows, Bugden)</b></p>
<p><b>New Business</b></p> <p><b><u>Motion 2020-069</u></b> <b>Bugden/Bellows</b></p>	<p>Maintenance Schedule – Flushing is tentatively scheduled for May 4<sup>th</sup>, 2020.</p> <p>Social distancing will have to be managed. Since there is only one Town Truck employees will have to use own vehicle when possible and keep track of mileage. Annual repairs to by roads and damage from snowclearing will be completed.</p> <p>Asset Management information will need to be updated. New Maintenance person does not have a device to update the data into the system.</p> <p><b>Be it resolved that Council agrees to purchase a new laptop for the Maintenance Department to use for Asset Management and all other documents they require. All in Favor. Carried. (Reid, Payne, Burridge, Tucker, Major, Bellows, Bugden)</b></p>
<p><b>Committee Reports</b></p>	<p>N/A</p>
<p><b>Round Table</b></p>	<p>Payne – send condolences from our Town to Nova Scotia in support of the mass shooting that took place last weekend.</p> <p>Tucker – There is a Webinar on Wednesday April 22 For Western NL with MNL and the Minister of Municipal Affairs to discuss some of the concerns regarding Covid-19 .</p> <p><i>Reid – Thanked Town Clerk Manager &amp; Asst Town Clerk for putting out weekly challenges to get the community involved during this difficult time. Also Thank you to Councillor Tucker for suggesting lowering the flags at half mass in support of Nova Scotia. Trails Tales and Tunes will be offering 10 nights of entertainment on VOBB of past festivals as well as some new material.</i></p> <p><i>Town Manager – Maintenance workers are going to put up posters at the playground and tape off equipment so residents are aware that the playground is closed until further notice due to Covid-19.</i></p> <p><i>Bugden- Thanked Council for the donation that was made to the local food bank in memory of Mrs. Gertie Bugden along with the beautiful tribute on the Town Facebook page.</i></p>

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<b>Scheduling of next meeting</b>	<b>May 5<sup>th</sup>, 2020</b>
<b>Adjournment Motion 2020-070 Bugden</b>	<b>Be it resolved that the meeting adjourn at 7:47pm. All in favor. Carried. (Reid, Payne, Burrige, Tucker, Major, Bellows, Bugden)</b>
<b>Councillor Notes:</b>	

Signature: Joseph Reid  
Mayor

Date: May 19, 2020

Signature: April Cocker  
Asst. Town Clerk

Date: May 19, 2020